ACCOLEDS 2015 Business Meeting
University of Calgary, Thursday, Dec. 3, 2015, noon

Present:

Marilyn Andrews	University of Regina — *Program Co-ordinator*
Daniel Beaulieu	Université de Saint-Boniface
Anna Bombak	University of Alberta — **Chair**
Daniel Brendle-Moczuk	University of Victoria
Chris Burns	Kwantlen Polytechnic University — **Recorder**
Gail Curry	University of Northern British Columbia
Maggie Faber	SLAIS student
Ian Fraser	University of Winnipeg
Jessica Gallinger	Okanagan College
Kathy Gaynor	Thompson Rivers University
Carla Graebner	Simon Fraser University
Vincent Gray	University of Western Ontario — *Guest*
Brian Jackson	Mount Royal University
Julie Jones	Simon Fraser University
Doug Kariel	Athabasca University
Larry Laliberté	University of Alberta
Sue McKee	University of Calgary — *Host*
Corrinna Meidinger	Southern Alberta Institute of Technology
Will Meredith	Royal Roads University
Jeff Moon	Queen's University — *Guest*
Iris Morgan	University of Calgary
Jody Nelson	MacEwan University
Peter Peller	University of Calgary — *Host*
Brenda Philip	University of the Fraser Valley
David Price	Statistics Canada
Kathleen Reed	Vancouver Island University
Zach Schoenberger	SLIS student
Kelly Schultz	University of British Columbia
Rhys Stevens	University of Lethbridge
Tara Stieglitz	MacEwan University — *Program Co-ordinator*

Gary Strike	University of Manitoba
Ken Turcotte	Statistics Canada
Andrew Waller	COPPUL (Executive Director)

1. Approval of 2014 ACCOLEDS Business Meeting mInutes

Motion: That the 2014 ACCOLEDS business meeting minutes be approved as presented.

Moved by: Marilyn Andrews; **Seconded by:** Zach Schoenberger.

Passed unanimously.

2. COPPUL Update — Andrew Waller

- Andrew has been COPPUL's Executive Director for one year now
- provided update on COPPUL Board's new Strategic Plan
- major focus of its activities in the next 2 years will be on SPAN, particularly on monographs
- Corey Davis hired on 2-year contract as Digital Preservation Network manager; his portfolio involves data to some extent:
    - Corey sits on Portage's Preservation Expert Group
    - he is interested in how research data management intersects with COPPUL's digital preservation project (e.g. the use of Archivematica in some data repositories)
- Historical note:
    - ACCOLEDS was founded in 1992 and is the oldest COPPUL committee
    - COPPUL itself was formed in 1991; it grew out of COPUL (with one P) which did not include the Pacific region

4. Other Business *[item moved up on agenda to accommodate Andrew's schedule]*
c.   RTRA Pricing Scenarios for COPPUL

- Group discussed Chuck Humphrey's suggestion during the DLI Update on Day 1 regarding an alternative pricing structure for the RTRA service from Statistics Canada
- About Real Time Remote Access (RTRA):
    - allows users to run queries against a selection of master files with a built-in confidentiality protection mechanism;
    - produces much more granular data than PUMF's (though mostly at provincial level) without requiring access to master files in a Research Data Centre;
    - requires SAS programming to format queries for submission
    - current pricing is $5,000/year for 2 users at an institution (compared with $10,000 for unlimited access)
- Issues:
    - very few academic institutions have signed up for RTRA (U of Toronto and U of Ottawa) largely because of the high cost
    - although Statcan will provide a free 2-month trial, this does not seem to work well with researchers' timelines or provide enough time for librarians to learn about RTRA and SAS
    - concern about inequity: smaller institutions, which may be far from an RDC, arguably have a greater need for an alternative such as RTRA but are least able to afford the high flat rate which is not pro-rated by institution size
- Proposal:
    - Chuck's suggestion was to pay on a project basis (based on blocks of time) which could be managed consortially
    -

- Discussion:
    - COPPUL could purchase a set of licences which could be shared among member libraries based on blocks of time
    - would be a good idea to work with other Canadian consortia to develop a consistent approach
    - although Statcan does provide some training and support, it's important to remember that RTRA requires significant local expertise and time, access to SAS, and familiarity with synthetic files
- Next steps:
    - group endorsed idea that COPPUL's Executive Director investigate this further with other consortia and David Price at Statistics Canada;
    - group nominated Chuck Humphrey (in absentia) to provide advice, if needed

    Action: Andrew Waller will talk with OCUL and other Consortia Canada colleagues to investigate Canada-wide approach to managing licences

    Action: Anna Bombak will contact Chuck Humphrey to ask him to act as an advisor on this for Andrew

3. Action Items from 2014 ACCOLEDS Business Meeting

a.   DLI Education Committee Report — Marilyn Andrews

- excellent program for ACCOLEDS 2015
- DLI offered a number of successful webinars this year
- next meeting of DLI Education Committee will be in February 2016

b.   ACCOLEDS Website Report — Tara Stieglitz and Anna Bombak

- In addition to creating the ACCOLEDS 2015 Workshop *wordpress* pages, Tara was able to move earlier ACCOLEDS Workshop material to the new http://accoleds.org domain
- this paid domain is intended to provide a stable site for the ACCOLEDS organization in future;
    - currently includes this year's program, plus 2013 and 2014 ACCOLEDS programs
    - pages from 2011 ACCOLEDS website were captured from conference hosting service (Wild Apricot); Chris Burns will send them to Tara to upload
        - 2011 ACCOLEDS workshop materials were sent to DLI right after event, but have not yet been posted in DLI Training Repository; Chris Burns has contacted DLI about this
    - new domain will include earlier ACCOLEDS workshop materials, which will also be posted on DLI Training Repository, as well as membership/contact information
    - a student from U of Alberta's SLIS will work on polishing the site this year U of Alberta Data Library's server (which hosted the old COPPUL site and many ACCOLEDS pages) will be shut down in early January
- Anna Bombak noted that U of A's Data Library LibGuides have also changed, so old links will have to be updated. A new version of the UA Data LibGuide should be available in January 2016

c.   COPPUL Research Data Management (RDM) report — Carla Graebner

- Carla briefly summarized the RDM Update report she provided on Day 1
- A working group was struck at the 2014 ACCOLEDS to investigate regional support for research data management, particularly infrastructure, and identify potential options for RDM for smaller COPPUL institutions
- members of the working group, called CREDIS (COPPUL Research Data Infrastructure Support Working Group), were:

- Gail Curry (UNBC)- Chair
- Carla Graebner (SFU)
- Eugene Barsky (UBC)
- Larry Laliberté (U of A)
- Mayu Ishida (U of Manitoba)
- Chris Burns (Kwantlen Polytechnic U)
- CREDIS identified three potential RDM platforms, and two funding approaches:
    1. Small schools that cannot afford an RDM repository pay a small nominal fee into a centrally-managed COPPUL fund that goes to the research library that can support them with:
        a. Dataverse (e.g. UBC or U of Alberta)
        b. Islandora/Archivematica Integration (e.g. RADAR at SFU)
        c. Other, e.g. Compute Canada/Globus Integration
    2. Small schools that cannot afford an RDM repository pay a small nominal fee directly to the research library that can support them with either Dataverse or Islandora installation
- given the rapidly evolving RDM landscape, CREDIS recommended that smaller institutions wait to see if one of these platforms emerged as the most appropriate solution
- in the meantime, smaller institutions might want to focus on developing RDM services and host local research data in their institutional repository, if available.
- following up on action item in 2014 Business Meeting minutes: Eugene Barsky did contact Joerg Messer at UBC who thought it wasn't appropriate for him to be involved in CREDIS, but offered to be available as a resource person

4. **Other Business** *[item 4a moved down on agenda; item 4c moved up]*

   b. Digitized Statistics Canada Publications on the DLI Mirror Site (U of Alberta) — Anna Bombak

   - Amanda Wakaruk and Chuck Humphrey (U of Alberta) collaborated with Jennifer Pagnotta at the Statistics Canada Library to make available StatsCan's scanned/digitized publications collection (including pamphlets and ephemera) through the DLI FTP mirror site at the U of A
   - the project was an "emergency rescue" done in haste due to concern that the materials might otherwise be lost
   - includes items not digitized by Internet Archive
   - digitized documents are flat PDF's which don't meet Government of Canada's Common Look and Feel standard, so are currently stored on U of Alberta's mirror site instead of the EFT
   - the items will be sent to Publications Canada for inclusion in the DSP collection eventually
   - in the meantime, they are only available via mediated access through DLI contact
   - items were digitized quickly and are identifiable only by barcode number
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   - the process to locate documents is:
       - patron or librarian uses Statistics Canada Library catalogue to identify documents of interest, OR uses U of Alberta Library's tip sheet on how to find and use barcodes
       - patron or librarian records barcode number for item
       - DLI contact person logs in to U of A's mirror site and locates PDF by barcode number, downloads item and sends to patron; U Alberta's tipsheet will be posted to DLI/GUIDO
   - Jeff Moon suggested that it might be possible to link barcode information from Statistics Library catalogue to barcode list in U of A's Mirror Site to simplify access to the PDF's

       Action: **David Price will follow up with Jennifer Pagnotta to find out if records could be linked**

5. Service Acknowledgments and Milestones

- **Chuck Humphrey** is working on CARL's Portage project for the next 2 years, so is no longer directly involved with ACCOLEDS and ICPSR. The group extended its thanks to Chuck for his visionary leadership since the inception of ACCOLEDS.
- Warm thanks were given to **Peter Peller** and **Sue McKee** (and all of their helpers) at the University of Calgary for their gracious hospitality at ACCOLEDS 2015.
- Kudos also for **Marilyn Andrews** and **Tara Stieglitz** for organizing the excellent 2015 ACCOLEDS program
- ACCOLEDS also acknowledged the contributions and long service of our data colleague, **Wendy Watkins**, who retired from Carleton in mid-2015. As a "Founding Mother" of the DLI, Wendy received the traditional "silly toque" from ACCOLEDS. Wendy (right) and former DLI Chief Michel Séguin (retired) are pictured below in honorary ACCOLEDS regalia.

6. 2016 and 2017 ACCOLEDS Workshops

2016: University of Victoria (Nov 29 to Dec 1, 2016)
    Daniel Brendle-Moczuk polled group: if we have to choose between a reception and AGM lunch for budget reasons, group prefers that AGM lunch be provided
2017: Thompson Rivers University in Kamloops

4. Other Business *[item 4a was moved down on agenda]*

     a.   **Historical Digital Census Publications Inventory — Vince Gray**

- Vince Gray is developing a bilingual inventory and finding tool for born-digital Census aggregated data files from 1961 onward
- purpose is to document which resources were produced by Statistics Canada and if/where they are available
- ultimately, the hope is to make the files available on an open access platform (perhaps coordinated by OCUL or other library consortia)
- the inventory currently has 395 listings from several libraries and the DLI EFT
    - 20 of the items in the inventory are not yet been found in any library
    - less than half of the items are in the DLI EFT
- Vince invited all libraries to add to the inventory, both unique items as well as their holdings for items already in the inventory
- the finding tools is available at: URL:
    - **http://equinox.uwo.ca/census/search.asp**
- a web-based form is available to add new items and local holdings at:
    - **http://equinox.uwo.ca/census/searchadd.htm**
    - **Password: Ed1t0r**
    - note: you must use Internet Explorer to add/edit
    - use SHIFT | (i.e. SHIFT + pipe symbol) to add new entry
- for more information, contact Vince Gray or Alex Cooper at Western

Motion: To adjourn meeting at 1:52 pm

Moved by: Marilyn Andrews; **Seconded by:** Will Meredith.

Passed unanimously.